



Ministry of Environment, Forest & Climate Change

Government of India



Applications are invited from Indian citizens for filling up the post of Director of G B Pant National Institute of Himalayan Environment (GBPNIHE), Kosi-Katarmal, Almora (Uttarakhand) on Deputation basis against **Advertisement No: 15/07/2017-CS-I (M.D)**.

FREQUENTLY ASKED QUESTIONS (FAQs)

[Candidates are advised to read the detailed advertisement / vacancy circular thoroughly. In case of any discrepancy, the information given in the detailed advertisement will be final and prevail]

| S. No. | Question | Answer |
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| 1. | How can I fill the application form for post advertised vide Advertisement No: 15/07/2017-CS-I (M.D) | To fill the application form, applicants have to visit link https://moefccrecruitment.nic.in/mrstaging and register themselves through the Link provided. After successful registration, applicants will be provided the Registration Number. The applicants will need to sign in using the registration number and Date of Birth and fill the application form. |
| 2. | Are there any detailed instructions available to the applicant for submitting the online application? | Yes, for filling the online application, the applicants must refer to the vacancy circular for detailed advertisement and instructions given under 'How to Apply' displayed on the Ministry's website . |
| 3. | What is the last date for submission of online application? | Last date for online submission of application is 05.04.2026 |
| 4. | I forgot to note down my Registration No. Where do I find my Registration No.? | Applicants can find their Registration Number through "Forgot Registration Number" link provided on the online application form home page. |
| 5. | How to get Password, if a candidate forgets it? | Password is Date of Birth of the Candidate. |
| 6. | May I change my registered Mobile Number /E-mail id. | After successful registration, mobile number and E-mail Id cannot be changed. |
| 7. | Is it necessary to fill up all tabs in registration page? | Yes. |
| 8. | I have made a mistake while filling up the registration details and I realized it | The applicants must check and reconfirm all the details entered in the online |

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| | <p>after submission. Can I correct it by going back?</p> <p style="text-align: center;">OR</p> <p>I have registered for the Post. I have made a mistake while entering DOB / Name / Address / Marks etc? Can I rectify the details?</p> | <p>application before final submission. There is no provision for editing the details after final submission.</p> |
| 9. | <p>After filling up and completing the application form, the data is not displayed on the portal</p> | <p>On completion of each page of application, the applicants must save the page. If the page is not saved, all data entered by the applicants will be lost and they will need to enter the data again.</p> |
| 10. | <p>Can I delete applications already submitted?</p> | <p>No. once the application is submitted, it cannot be deleted.</p> |
| 11 | <p>I am currently employed under Central/State Govt./PSU/ Autonomous Body and I have successfully registered / applied for the post as per Advertisement. How do I send the 'No objection certificate'? i.e.by Speed Post / Ordinary Post / Registered Post / Courier etc.</p> | <p>Persons working in Government/Public Sector Undertakings/Autonomous Organizations should submit their applications through proper channel and duly upload the certificate as given in Annexure-I of the 'Proforma for Application'. The applicants may download and get a printout of application for obtaining approval of the Competent Authority of their organization for forwarding the application. It shall be ensured that the application duly forwarded through proper channel and complete in all respects is submitted online within 30 days of the date of publication of this advertisement in the Employment News/Rozgar Samachar failing which the candidature would be rejected. It may be noted that (a) Annexure-I where the date is not mentioned and/or (b) official seal of the forwarding authority is not affixed will be treated as incomplete and would be summarily rejected.</p> <p>The applicants need not send any Original documents to the Ministry at the time of submitting the application. However, applicants have to produce the original documents including No Objection Certificate as and when asked for by the Ministry.</p> |

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| 12. | I have not received degree certificate; I am having mark sheets only? Am I eligible for the post.? | The applicants who have received degree or provisional certificate as on closing date of application can apply. |
| 13. | I am having only a provisional certificate. Am I eligible for the post? | Yes. If you have a valid Provisional certificate as on closing date of application, you can apply |
| 14. | I am crossing the age as on 05.04.2026 only by 1 Day or 1 month. Am I eligible for the post? | No. |
| 15. | Is there any helpline for the applicants? | Yes. Applicants can contact Helpline No. 011-20819215 / E-mail: mountaindiv-moefcc@gov.in , Timings: Mon- Fri 9:30 am -1:00 pm & 1.30 pm to 5.30 pm (on working days). |