## F. No. 2(11)/2020-PL-Part (2) Government of India Ministry of Environment, Forest and Climate Change [Policy & Law Division]

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Level-I, Jal Wing, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi – 03

Ministry of Environment, Forest and Climate Change invites applications for filling up of twenty-two (22) posts of Associates (Legal) on contractual basis in the Policy & Law Division of the Ministry of Environment, Forest & Climate Change (MoEFCC) on payment of a consolidated monthly remuneration ranging from ₹40,000/- to ₹1,00,000/-.

The detailed Advertisement including the Application Form, qualifications, terms of engagement, age limit, conditions of service, etc. are available on the Ministry's website <u>www.moef.gov.in</u> at <u>https://moefccrecruitment.nic.in/moef-legal-recruitment</u>.

The last date for submitting the application in the Ministry is **31/01/2025 (11:59 p.m.)**. All applications together with enclosures have to be submitted online at the link i.e. <u>https://moefccrecruitment.nic.in/moef-legal-recruitment</u>. The Ministry shall not entertain any other mode of submission of application nor shall process any application received beyond the due date and time.

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# फा. सं. 2(11)/2020-पीएल-पार्ट (2) भारत सरकार पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय [नीति एवं विधि प्रभाग]

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प्रथम तल, जल विंग, इंदिरा पर्यावरण भवन, जोर बाग रोड, नई दिल्ली-03

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय अपने नीति एवं विधि प्रभाग में 40,000/- रूपए से 1,00,000/-रूपए तक की सीमा में समेकित मासिक पारिश्रमिक के भुगतान के आधार पर बाईस (22) एसोसियेट्स (लीगल) के पदों को संविदा के आधार पर भरने के लिए आवेदन आमंत्रित करता है।

सेवा से संबंधित आवेदन पत्र, अर्हताओं, नियुक्ति की शर्तों, आयु सीमा, सेवा की शर्तों आदि सहित विस्तृत विज्ञापन मंत्रालय की वेबसाइट <u>www.moef.gov.in</u> , <u>https://moefccrecruitment.nic.in/moef-legal-</u> <u>recruitment</u> पर उपलब्ध है।

मंत्रालय में आवेदन जमा करने की अंतिम तिथि 31/01/2025 (11:59 बजे) (अपराह्न) है। सभी आवेदन संलग्नकों सहित ऑनलाइन लिंक <u>https://moefccrecruitment.nic.in/moef-legal-recruitment</u> पर जमा करने होंगे। मंत्रालय आवेदन जमा करने के किसी अन्य तरीके पर विचार नहीं करेगा और न ही नियत तारीख और समय के बाद प्राप्त किसी भी आवेदन पर कार्रवाई करेगा।

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#### **DETAILED ADVERTISEMENT**

#### F. No. 2(11)/2020-PL-Part (2) Government of India Ministry of Environment, Forest and Climate Change [Policy and Law Division]

# Subject: Engagement of twenty-two (22) Associates (Legal) under Policy & Law Division on contractual basis in the Ministry of Environment, Forest and Climate Change – reg.

Applications are invited for engagement of twenty-two (22)\* Associates (Legal) in the Policy & Law Division of the Ministry of Environment, Forest & Climate Change on payment of a consolidated monthly remuneration ranging from ₹40,000/- to ₹1,00,000/- to assist the various Divisions in the Ministry in handling all legal cases and matters related thereto.

\*In case of increase in number of vacancies, the increased vacancies shall be filled up from the reserve/ wait-list candidates.

2. The engagement of Associates (Legal) is of a temporary (non-official) nature and can be cancelled at any time by the Ministry, without assigning any reason. MoEF&CC shall have powers to terminate any or all the Associates (Legal) at any time without assigning any reason(s), with the approval of the competent authority. Absence from duty for a continuous period of eight (08) days, without any information or any valid reason shall lead to automatic termination of contractual engagement.

**3.** Eligibility: The qualifications, experience, and remuneration of Associates (Legal) are as under:

Name of the Post	Qualifications and Experience	Remuneration per month (₹)
Associate (Legal) - A	<b>Essential:</b> Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one (1) year and upto two (2) years.	40,000.00 (Forty Thousand only)
	Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.	
	<b>Desirable:</b> (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc. in a Government of India or State Government Department/ Board;	
	(ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.	

Government of India or State Government Department/ Board;       (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.       (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.       60,000.00         Associate (Legal) - C       Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than three (3) years and upto four (4) years.       60,000.00         Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.       Desirable: (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board;       70,000.00         (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.       70,000.00         Associate (Legal) - D       Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years.       70,000.00         Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one (1) year.       70	Associate (Legal) - B	<ul> <li>Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than two (2) years and upto three (3) years.</li> <li>Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.</li> <li>Desirable: (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Covernment of India or State Covernment (1)</li> </ul>	50,000.00 (Fifty Thousand only)
(Legal) - C       from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than three (3) years and upto four (4) years.       (Sixty Thousand only)         Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.       Desirable: (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board;       (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.       70,000.00 (Seventy Thousand only)         Associate (Legal) - D       Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years.       70,000.00 (Seventy Thousand only)         Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one       70,000.00 (Seventy Thousand only)		Board; (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/	
any State Bar Council, under the provisions of The Advocates Act, 1961.         Desirable: (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board;         (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.         Associate (Legal) - D         Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years.         Or         Master's Degree in Law (LL.M) from a recognized by the Bar Council of India, recognized by the Bar Council of India and having experience of more than one		from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than three (3) years and upto four (4) years.	(Sixty Thousand
environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board; (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution. Associate (Legal) - D Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years. <i>Or</i> Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one		any State Bar Council, under the provisions of The	
related subjects/ fields from a recognized University/ Institution.       Institution.         Associate (Legal) - D       Essential: Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years.       70,000.00 (Seventy) Thousand only)         Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one		environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/	
(Legal) - D from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5) years.           Or         Master's Degree in Law (LL.M) from a recognized by the Bar Council of India, recognized by the Bar Council of India and having experience of more than one         Seventy Thousand only)		related subjects/ fields from a recognized University/	
Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one		from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years and upto five (5)	(Seventy
University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one		Or	
		University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than one	

Associate	<ul> <li>Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.</li> <li>Desirable: (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board;</li> <li>(ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.</li> <li>Essential: Bachelor's Degree in Law (LL.B) or equivalent</li> </ul>	80,000.00
(Legal) - E	from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than five (5) years and upto six (6) years.	(Eighty Thousand only)
	Or	
	Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than two (2) years.	
	Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.	
	<b>Desirable:</b> (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board;	
	(ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.	
Associate (Legal) - F	<b>Essential:</b> Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than six (6) years and upto seven (7) years.	90,000.00 (Ninety Thousand only)
	Or	
	Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than three (3) years.	
L		1

Associate	Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961. <b>Desirable:</b> (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/ Board; (ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution. (iii) at least one legal research paper published in a peer- reviewed law journal preferably in Environment related matters. <b>Essential:</b> Bachelor's Degree in Law (LL.B) or equivalent	1,00,000.00
(Legal) - G	from a recognized University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than seven (7) years. <i>Or</i> Master's Degree in Law (LL.M) from a recognized	(One Lakh only)
	University and/ or Institute in India, recognized by the Bar Council of India and having experience of more than four (4) years. Enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of The Advocates Act, 1961.	
	<b>Desirable:</b> (i) experience of handling cases related to environment, forests, biodiversity and wildlife etc.in a Government of India or State Government Department/Board;	
	(ii) possessing a Diploma/ Certificate of specialization in related subjects/ fields from a recognized University/ Institution.	
	(iii) at least one legal research paper published in a peer- reviewed law journal preferably in Environment related matters.	

**<u>NOTE-1</u>**: Preference would be given to (i) candidates having scored 60% (Sixty Percent) and above marks/ CGPA equivalent in the LL.B Exam, (ii) candidates having studied in full time LL.B Course, and (iii) candidates having scored 60% (Sixty Percent) and above marks/ CGPA equivalent in the LL.M Exam.

**NOTE-2**: The Associates (Legal) already working in the Ministry may apply afresh for any higher position(s). They shall have to go through the same recruitment process as of a fresh outside candidate. However, the Consultancy Evaluation Committee (CEC) constituted to shortlist/ recommend the suitable candidates for engagement, may consider to give preference to them for higher category(s) of Associate (Legal) viz. 'D', 'E', 'F' or 'G', as the case may be, keeping in view their performance and contribution to the Ministry, for which, the CEC will adopt a uniformed and transparent criteria and examine each of the case on its merit. The Associates (Legal) already working in the Ministry have gained valuable experience with respect to various aspects of Environmental Laws and other legal issues arising therefrom over the last three years and that they have developed some institutional memory of the Ministry.

<u>NOTE-3</u>: Currently, it is intended to engage 12 Associate (Legal) in Category 'G', 2 in Category 'F' and rest 7 in other lower categories. **Besides, 1 (One) position at level 'F' or 'G' will be filled up for NA-CAMPA.** The positions may vary subsequent to this Advertisement. Further, if a better candidate is found in the lower categories at the time of personal interaction before the Interview Board/ Consultancy Evaluation Committee (CEC), then that candidate will be preferred to be engaged.

#### 4. Period of engagement:

The initial tenure of engagement for a person as Associate (Legal) would be upto a period of three years (1+1+1) subject to satisfactory performance and contribution of the professional in the Division concerned being highly useful. Continuation of the Associates (Legal) beyond three years will be considered based on assessment of performance and contribution to the Ministry, on case to case basis, with the approval of competent authority.

The maximum tenure of a person as Associate (Legal) would be up to five years and continuation of the Legal (Associate) beyond three years for up to additional two years will be considered on case to case basis, with the approval of competent authority.

As the posts are temporary in nature and purely contractual, in no case any request for promotion by an Associate (legal) shall be entertained.

#### 5. Age Limit:

The maximum age limit for engagement of Associates (Legal) shall be 50 years.

#### 6. Procedure:

- a. Policy and Law Division has laid down the Terms of Reference for engagement of the Associates (Legal) as given in **Annexure-I**.
- b. Policy and Law Division will issue an advertisement for inviting applications in the prescribed format for engagement of Associates (Legal) and upload it on the MoEF&CC's website and also get it published in two widely circulated national dailies (one each in English and Hindi) and in Employment News/ Rozgar Samachar.
- c. All applications received in response to the vacancies advertised will be scrutinized and shortlisted by the Policy and Law Division as per requirement and in the light of these guidelines. Thereafter, the Policy and Law Division would submit a proposal before the Consultancy Evaluation Committee (CEC) which would recommend suitable candidate(s), along with one candidate as reserve for each vacancy. Based on the number of applications received and number of posts to be filled up, the CEC may define its own screening criteria.

- d. The CEC would be serviced by the Policy and Law Division. The composition of the CEC shall be as under:
  - i. Joint Secretary / Divisional Head (PL Division)
    ii. Director / Deputy Secretary (Administration)
    iii. Director / Deputy Secretary (PL Division)
    iv. Director (Law) / Senior Consultant (Legal)
    v. Under Secretary (PL Division)
     Member
     Member
     Member
     Member
     Member
- e. After receiving the recommendations of the CEC, the Policy and Law Division shall prepare a check list and obtain the approval of Secretary, MoEF&CC for engaging Associates (Legal). All the documents containing CEC recommendations, supporting documents, offer of engagement and joining report of the individuals shall be sent to the Administration (P.II Section) under the signature of Divisional Head of Policy and Law Division.

#### 7. Allowances:

The Associates (Legal) shall not be entitled to any allowances such as Dearness Allowance, Residential Telephone facility, Residential accommodation, Personal Staff, CGHS, Medical Reimbursement, etc.

#### 8. Leave:

(i) Associates (Legal) shall be eligible for 1.5 days leave after completion of each month of service. The leave shall accrue on completed month basis calculated from the date of joining on pro-rata basis. Accumulation of leave beyond the calendar year/extension period shall not be allowed. Leave cannot be claimed as a matter of right and the same may be refused or revoked in the public interest. Leave encashment will not be permissible on unspent leave. Unspent leave will lapse on the commencement of the notice period. In case he/she remains absent from duty beyond entitled leave, a proportionate deduction from the consolidated fee as applicable will be made. Further, the absence of up to one month may be considered to be without remuneration.

(ii) The women Associate Legal may be eligible for maternity leave as per the Maternity Benefit (Amendment) Act, 2017 issued by the Ministry of Labour and Employment vide No S-36012/03/2015-SS-1 dated 12th April 2017.

#### 9. Annual Increment:

The quantum of annual increment to Associates (Legal) shall be between 0% to 10% (including 2% weightage for updation of LIMBS Portal and Legal Repository of MoEF&CC if any) in their remuneration depending upon quality of performance that may be determined judiciously by Divisional Heads and Policy & Law Division on case to case basis.

#### 9 (a). Incentive:

The quantum of incentive to Associates (Legal) for appearing before the Hon'ble National Green Tribunal, Principal Bench, New Delhi, in pro forma cases shall be Rs.1500/- per appearance and the maximum incentive per case shall not be more than Rs.15,000/-.

#### **10.** Admissibility of TA/ DA:

No TA/ DA shall be admissible for attending interview/ joining the assignment or on its completion. Under exceptional circumstances, Associates (Legal) will be allowed domestic travel at Government expenses, with the approval of Secretary, MoEF&CC, in public interest.

Associates (Legal) shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provision of SR 190. Traveling Allowance may be allowed uniformly to all Associates (Legal) as under:

Associates (Legal) – A, B, C, D, E, F and G:

(a) For outstation travel: Journey by train in 2<sup>nd</sup> AC, travel charges through taxi on actual basis for travel within the city, food bill/ stationary charges up to Rs. 500.00 per day and hotel charges Rs.2,000.00 per day on production of proper receipt, subject to the actual expenditure.

**(b)** For travel within Headquarter/ NCR: Travel charges through taxi on actual basis for travel within the Headquarter/ NCR, and stationary charges/ food bill up to Rs. 200.00 per day, subject to the actual expenditure.

#### 11. Attendance and working days:

The working hours of the Associates (Legal) shall be same as regular Government employees working in MoEF&CC. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/ Sundays/ Gazetted Holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division.

The attendance shall be marked in the Biometric system by all the Associates (Legal), unless instructed by the Administration Division to mark attendance manually, under exceptional circumstances.

#### 12. Notice Period:

In the event, if the Ministry decides to terminate the services of an Associate (Legal) or the Associate (Legal) is willing to get relieved from his/ her services in the Ministry, the Ministry/ Associate (Legal) shall provide at least thirty (30) days prior written notice of the termination/ resignation date to the Associate (Legal)/ Ministry, as the case may be. During the notice period, the Associate (Legal) shall continue to provide all services in full and in a proper manner and shall cooperate with the Ministry and put his/ her best efforts to safeguard the interests of the Ministry.

#### 13. Conflict of Interest:

Every Associate (Legal) shall be expected to display utmost honesty, secrecy, sincerity and good conduct while discharging his/ her duties. In case, the services of an Associate (Legal) are found to be in conflict with the interests of the Government or unsatisfactory, his/ her engagement will be liable for immediate discontinuation without assigning any reason.

During the period of engagement with the MoEF&CC, each Associate (Legal) would be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by him/ her during the period of his/ her engagement to anyone who is not authorized to know the same.

Selected candidates shall provide certificates of integrity issued by two references known to them.

A self-undertaking shall be provided by the candidate to the effect that he/ she has no criminal record or criminal case in any Court, pending against him/ her.

**14**. **Relaxation:** Where the Secretary, Ministry of Environment Forest & Climate Change is of the opinion that it is necessary or expedient to do, it may by order and for reasons to be recorded in writing, relax any of the provisions of these guidelines.

**15.** Eligible and willing candidates may submit their applications online at the link i.e. <u>https://moefccrecruitment.nic.in/moef-legal-recruitment</u> together with enclosures on or before **31/01/2025 (11:59 P.M.)**. The Ministry shall not entertain any other mode of submission of application nor shall process any application received beyond the due date and time.

> -/sd (V.P. Rajvedi) Under Secretary to the Govt. of India

# Terms of Reference for engagement of Associates (Legal) on contractual basis under Policy and Law Division, MoEFCC, New Delhi.

#### Statement of Objectives:

To assist the Divisions concerned in handling and monitoring all legal issues and judicial cases and preparation of material for briefing(s) of the Ld. Attorney General, Ld. Solicitor General, Ld. Additional Solicitor Generals, Ld. Assistant Solicitor Generals, Senior Central Government Standing Counsels, Central Government Standing Counsels etc., about the cases.

#### Outline of the tasks to be carried out:

- i. Assisting the Ministry on all matters wherever legal issues are involved.
- ii. Assisting the Ministry in handling issues related to law to ensure effective implementation of the related Laws and Framework.
- iii. Assisting in formulation of Legislation, Review and Amendments of the Acts, Rules and Notifications.
- Assisting the Ministry in court cases pending before the Supreme Court of India, various High Courts, National Green Tribunal (NGT) and its Benches and other Courts and Judicial Forums.
- v. Drafting and filing of affidavits, applications, appeals, special leave petitions, transfer petitions, para-wise replies, etc. for submission in various Courts/ Tribunals.
- vi. Attending/ appearing in Court proceedings on dates of hearing in Supreme Court of India, High Courts, NGT and its Benches and other Courts and Judicial Forums, as and when required.
- vii. Pro-actively monitoring all legal issues and judicial cases and assist in briefing the Ld. Attorney General, Ld. Solicitor General, Ld. Additional Solicitor Generals, Ld. Assistant Solicitor Generals, Senior Central Government Standing Counsels, Central Government Standing Counsels etc., about the cases.
- viii. Assisting the Government Counsels during the hearing before the Supreme Court of India, various High Courts, NGT and its Benches and other Courts and Judicial forums.
- ix. Maintaining status report of all ongoing Court cases and tracking the dates of next hearing etc. to suitably alert the officers concerned and to ensure timely and effective action.
- x. To follow up all cases, case files and tracking court hearings.
- xi. Coordination with the officials of State Governments as well as with the officers from the other Ministries / Departments on legal matters.
- xii. Coordination with the Regional Offices of MoEF&CC / Autonomous Bodies/ Subordinate offices etc.
- xiii. Liaison with all the Central Govt. Legal Counsels and empanelled Counsels of MoEF&CC for NGT, to keep abreast of ongoing Court Cases.

- xiv. Streamlining of all court cases and developing a more efficient legal monitoring system.
- xv. Updation of information/ data in the LIMBS software of Ministry of Law & Justice or any other database developed in the Ministry.
- xvi. Conducting research on prevailing laws / queries relating to laws.
- xvii. Assisting in answering RTI applications and Parliament Questions where legal issues are involved.
- xviii. Undertaking any other task and responsibility as assigned by the competent authority.

#### Annexure-II

### Advertisement No. 2(11)/2020-PL-Part (2) dated 11th January, 2025

## APPLICATION FORM FOR THE POST OF ASSOCIATE (LEGAL) ON CONTRACTUAL BASIS IN THE MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE

Affix recent passport size photograph

(Please put Signature in the box below)

Post	Associate						
Applied				(Legal) -			
For:	À	Β́	Č	Ď	Ĕ	F	Ğ
(Please							
Tick							
against							
the post							
applied)							

## 1. Full Name (in Block Letters):

2. Father's Name:

#### 3. Address:

i.	Residential:	ii. Office Particulars (If applicable):
	State: PIN Code: Telephone /Mobile No Email ID:	State: PIN Code: Telephone /Mobile No Email ID:

## 4. Whether fulfilling Essential Eligibility Criteria:

(a).i	i Whether secured Bachelor's Degree in Law (LL.B) or equivalent from a recognized University and/ or Institute in India, recognized by the Bar Council of India:			,		(Yes/ No)	
(a). ii	(a). ii Whether secured Master's Degree in Law (LL.M) from a recognized University and/ or Institute in India, recognized by the Bar Council of India.					(Yes/ No)	
(b).		s, details of LL.B De					ns:
	(Starting from highest degree obtainSI.Name of the University/No.Equivalent Institution				Year of Passing	% of	Subjects Specialization
(c)	(c) Whether enrolled as an Advocate with the Bar Council of India or any State Bar Council, under the provisions of the Advocates Act, 1961:					(Yes/ No)	
(d)	with Enrollment Number of Bar Council of India or any State Bar Council:						
(e)	(Not exceeding 50 Years) on the last date of receipt of Applications:					(Yes/ No)	
(f)	If Yes, i. Date of Birth (DD/MM/YYYY) ii. Age as on 31.01.2025.				//		
		Age us on 01.01	.2020.		Y	ears N	lonths

# 5. Length of Experience of Working:

working in a Government of

	India Depa	or State Government artment/ Board:			(Yes/ No)		
(b)	If Yes, length of experience of working in a Government of India or State Government Department/ Board:			f state the state stat			
(c)		ils of work experience in artment/ Board:	a Gov	ernmen	t of India or S	tate Government	
	SI. No.	Organization		th of vice	Nature of Work/ Post Held	Experience in Handling Legal Matters	
			From	То			
(d)	<b>d)</b> Whether having experience of working in a Private Organization/ Firm etc.:						
(e)	work	es, length of experience of ing in a Private anization/ Firm etc.:			Years Mc	onths	
(f)	Deta	ils of work experience in a P	rivate Or	ganizati	ion/ Firm etc.:		
	SI. No.	Organization		th of vice	Nature of Work/ Post Held	Experience in Handling Legal Matters	
			From	То			
	-						
(g)	Tota	l length of experience of					
(3)	(g) Total length of experience of working: (Government plus Private) (b) + (e)				Years Mo	onths	

# 6. Whether fulfilling Desirable Eligibility Criteria:

(a)	Whether having exper	ience of	
	handling court cases re	elated to	
	environment,	forests,	
	biodiversity, wildlife,	climate	(Yes/ No)

(b)	relateo India Depar	e, pollution d fields in a Go or State ( tment/ Board: es, length	vernment o Governmen	f		
(5)	enviro experi	nmental ence:	related		Years Mo	onths
(c)		s of such en d experience:	vironmenta			
(d)	Certifi related (enviro biodiv chang recogi Institu	onment, ersity, wildlife e, pollution e nized tion:	alization ir fields forests e, climate tc.) from a University		(Yes/ No)	
(e)		, details of the a recognized Ur			cialization in relate	ed subjects/ fields
	SI. Name of the University/ No. Equivalent Institution		Diploma/	Year of Passing	% of Marks Obtained/ CGPA	
(f) Whether any legal research published in a peer-reviewed law preferably in Environment related			aw journal d matters.	(Yes/ No	<b>)</b> )	
(g)	If Yes, details of the legal research paper:					

# 7. Whether fulfilling Preferential Eligibility Criteria:

(a)	Whether scored 60% (Sixty Percent) and above marks/ CGPA equivalent in the LL.B. exam:	(Yes/ No)
(b)	If Yes, Percentage/ CGPA Marks obtained in the LL.B. exam:	
(c)	Whether studied in full time LL.B. Course:	(Yes/ No)
(d)	Whether scored 60% (Sixty Percent) and above marks / CGPA equivalent in the LL.M exam:	(Yes/ No)
(e)	If Yes, Percentage/CGPA Marks obtained in the LL.M exam:	

#### 8. Any other relevant information, if any:

(Note: Documents/ Certificates etc. submitted in support shall be Self Attested by the candidate. The applicant must submit information strictly in the format prescribed, along with all the supporting documents, otherwise their candidature stand liable to be cancelled.)

## DECLARATION

I hereby declare that all statements made in the application above are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue/ false/ incorrect or I do not satisfy the eligibility criteria, my candidature/ engagement is liable to be cancelled/ terminated, without assigning any reasons thereof. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for engagement to the post applied for.

#### List of Enclosures:

SI. No.	Particulars	Page No.
1.	LL.B. Degree	
2.	Higher Secondary School Certificate (12 <sup>th</sup> )	
3.	Secondary School Certificate (10 <sup>th</sup> )	
4.	Other Educational Qualifications Certificates (LL.M./ M.B.A./PGDM etc.) 4.1	
	4.2	
	4.3	
	4.4	
	4.5	
	4.6	
	4.7	
5.	Diploma/ Certificate of Specialization	
6.	Bar Council of India/ State Bar Council Certificate	
7.	Publication record of research papers in specified field.	
8.	Age Proof (Aadhaar/ Voter ID/ Driving License etc.)	
9.	Work Experience Certificates (including work experience certificate of present employer)	

	9.1	
	9.2	
	9.3	
	9.4	
	9.5	
	9.6	
	9.7	
10.	Any other relevant documents etc.	

I hereby declare that all the above listed documents/ certificates etc. submitted in support of the application have been Self Attested and Verified by me, and in case of relevant documents/ certificates etc. not found enclosed/ found missing with the duly filled application form, my candidature/ engagement is liable to be cancelled/ terminated, without assigning any reasons thereof.

(Name and Signature of the applicant)

Place: Date: