



Ministry of Environment,
Forest & Climate Change
Government of India



Online Applications are invited from the eligible and suitable Indian Nationals for **Direct Recruitment** to various posts on regular basis **against Advt. No. 01/2/2020- P.III Dated 21/11/2020.**

FREQUENTLY ASKED QUESTIONS (FAQs)

[Candidates are advised to read the detailed advertisement thoroughly. In case of any discrepancy, the information given in the detailed advertisement will be final and prevail]

Sl. No	Question	Answer
1	How can I fill the application form for the Ministry's recruitment advertised vide Advt. No 1/2/2020. Dated 21/11/2020	To fill the application form, applicants have to visit link http://moefccrecruitment.nic.in and register themselves through the Link provided . After successful registration, applicants will be provided the Registration Number. The applicants will need to sign in using the registration number and Date of Birth and fill the application form.
2	Are there any detailed instructions available to the applicant for submitting the online application?	Yes, for filling the online application, the applicants must refer to the detailed advertisement and instructions given under 'How to Apply' displayed on the Ministry's website .
3	Can I apply for more than one post?	An applicant can apply for multiple posts if he/she fulfills the eligibility criteria advertised for the said posts. However Separate application is required to be submitted for each post.
4	What is the last date for submission of online application?	Last date for online submission of application is 20/12/2020
5	I forgot to note down my Registration No. Where do I find my Registration No.?	Applicants can find their Registration Number through "Forgot Registration Number" link provided on the online application form home page.
6	How to get Password, if a candidate forgets it?	Password is Date of Birth of the Candidate.
7	May I change my registered Mobile Number /E-mail id.	After successful registration , mobile number and E-mail Id cannot be changed.

8	Is it necessary to fill up all tabs in registration page?	Yes.
9	I have made a mistake while filling up the registration details and I realized it after submission. Can I correct it by going back? OR I have registered for the Post. I have made a mistake while entering DOB / Name / Address / Marks etc? Can I rectify the details?	The applicants must check and reconfirm all the details entered in the online application before final submission. There is no provision for editing the details after final submission.
10	After filling up and completing the application form, the data is not displayed on the portal	On completion of each page of application, the applicants must save the page. If the page is not saved, all data entered by the applicants will be lost and they will need to enter the data again.
11	Can I delete applications already submitted?	No. once the application is submitted, it cannot be deleted.
13	I am currently employed under Central/State Govt./PSU/ Autonomous Body and I have successfully registered / applied for the post as per Advertisement. How do I send the 'No objection certificate'? i.e.by Speed Post / Ordinary Post / Registered Post / Courier etc.	<p>Persons working in Government/Public Sector Undertakings/Autonomous Organizations should submit their applications through proper channel and duly upload the certificate as given in Annexure-A of the 'Proforma for Application'. The applicants may download and get a printout of application for obtaining approval of the Competent Authority of their organization for forwarding the application. It shall be ensured that the application duly forwarded through proper channel and complete in all respects is submitted online within 30 days of the date of publication of this advertisement in the Employment News/Rozgar Samachar failing which the candidature would be rejected. It may be noted that (a) Annexure-A where the date is not mentioned and/or (b) official seal of the forwarding authority is not affixed will be treated as incomplete and would be summarily rejected.</p> <p>The applicants need not send any documents to the Ministry at the time of submitting the application.. however applicants have to produce the original documents including NO Objection Certificate as and when asked for by the</p>

		the Ministry.
14	I have not received degree certificate, I am having mark sheets only? Am I eligible for the post.?	The applicants who have received degree or provisional certificate as on closing date of application can apply.
15	I am having only a provisional certificate. Am I eligible for the post?	Yes. If you have a valid Provisional certificate as on closing date of application, you can apply
16	I have written the last semester exam, results awaited. Am I eligible for the post?	No.
17	I am crossing the age as on 20/12/2020 only by 1 day or 1 month. Am I eligible for the post?	No.
18	Are final year appearing students eligible?	No
19	Age relaxation for In-service and Ex serviceman	As per Government of India Rules
21	What are the important dates for the interview ?	All important dates will be published in the Ministry's website in due course of time. Therefore, visit the Ministry Ministry's website regularly.
22	Is there any helpline for the applicants?	Yes. Applicants can contact Helpline No. 011-24695133 Timings: Mon-Fri 9:30 am -1:00 pm & 1.30 pm to 5.30 pm (on working days).